



Faith, Family and Fascination

Charging and Remissions Policy

Boutcher C.E. Primary School

Reviewed by:	Governing Body
Last reviewed during:	Autumn term 2025
Next review due by:	Autumn Term 2026

Charges and Remissions Policy

Background

The Governing Body of Boutcher CE Primary School recognises the valuable contribution that the wide range of additional activities including trips, clubs and residential experiences makes towards our children's educational and wider life experiences. We believe that these opportunities are essential for enhancing the academic achievement of the children and furthermore for developing confidence, aspirations and providing a window on the world they would not otherwise experience.

Charges

The governing Body will not always charge, and will often subsidise, but reserves the right to charge for the following activities organised by the school:

- **School Fund**

Parents are requested to make a voluntary contribution of £24 (£10 for additional siblings) annually. These funds are used for projects not funded through our devolved budget such as refurbishment of toilets, classrooms or communal areas.

- **School Journeys**

The cost of board and lodging, meals, refreshments, entrance fees and activity costs approved residential sites. Travel to and from school journeys such as coaches, ferries.

- **Wrap around care**

Attendance at Breakfast club is charged at £3.00 per day and After School Club is £15 per day - £7.50 for additional siblings.

- **Clubs**

The cost of after school extra- curricular clubs range from £3-£5 per week. There is, however, no charge for homework clubs or choir.

- **Instrument Tuition**

The cost of instrument tuition is provided at the request of parents.

- **School Property**

The governors reserve the right to charge parents for the non-accidental damage to, or loss of, school property.

Pupil Premium

In order to remove financial barriers from disadvantaged pupils the Governing Body has agreed that visits where charges can legally be made will be offered at a reduced charge to parents/carers in particular circumstances.

General

The Governing Body may at times amend the categories of activity for which a charge may be made. This policy does not preclude the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities that take place in school time. Parents may be advised that the provision, or continuance, of an activity may depend upon voluntary contributions. However, once it has been decided that an activity will take place no qualifying child will be excluded on the grounds of voluntary contribution.

Remissions

The Governing Body may remit, in full or in part, the cost of activities for parents that are suffering from family hardship. When arranging activities such parents will be invited in confidence for the partial or full remission of charges. The head teacher, in consultation with the Chair of Governors, will make authorisation for such remissions. The use of pupil premium funding may be considered in such cases.

Date: September 2025

Review: September 2026