



**Faith, Family and Fascination**

# **Behaviour Policy**

**Boutcher C.E. Primary School**

Reviewed by:	Visions and Values Committee
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Last reviewed during:	Autumn 2025
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Next review due by:	Autumn 2026
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**"Love one another. As I have loved you, so you must love one another."  
*John 13:34***

# BEHAVIOUR POLICY

## **Mission Statement**

The Behaviour Policy will support the delivery of the Mission Statement. The Behaviour Policy takes place within the context of the Christian aims and ethos of Boutcher School as reflected by our Mission Statement.

*“The aims and practice of Boutcher School seek to reflect the life and teachings of Jesus Christ as told in the Gospels. Jesus taught us, through His example of unconditional love and compassion, that we are all of equal value to God. Everyone is entitled to be regarded with dignity, fairness and respect. We strive to ensure that our school enshrines the values which Jesus taught us.”*

## **The children at Boutcher discussed our Mission Statement and created their own interpretation of it.**

“In our school everyone has the right to learn, the right to feel safe and the right to respect. They have the right to learn the good news of the Gospels and to know that God loves us all equally (whether we are rich or poor, young or old.)

We strive to live in the way that Jesus would want us to. We tell others Jesus's stories so that they can learn from them too and we try to set an example for other people in the way that we act. In all that we do we help each other and love others as Jesus would want us to.

Boutcher CE Primary School tries its best to remember that Jesus loves us, even when we make mistakes.”

## **SMSC Statement**

Through the behaviour policy children's SMSC is promoted and supported. We aim to prepare our children to maximise opportunities, develop their responsibility and enhance their experiences now and in the future.

We promote our Boutcher values of Faith, Family and Fascination. We enable every child to develop and flourish in a loving and open environment in lessons. We actively promote the fundamental British Values as stated by the Government.

For further information, see the SMSC Policy.

## **Equal Opportunities and Inclusion**

At Boutcher we are committed to promoting and providing all children with high expectations and an equal entitlement and opportunities regardless of race, gender, culture, class, SEN or disability. We aim to meet the needs of all our children through our behaviour policy, promoting inclusivity to fully engage and motivate all children. This involves providing opportunities for SEND children to receive support and/or scaffolding as well as challenging all children to take an active part in managing their behaviour to achieve their potential.

## **Introduction**

Acceptable and appropriate behaviour is fundamental to providing a safe, purposeful working environment for children and staff. It is also the basis for children to develop as members of the community and effective members of society.

# BEHAVIOUR POLICY

The behaviour policy ensures that school practices on behaviour management are clear and founded in our Christian ethos. Children and parents/carers must be aware of the expectations, responsibilities and procedures involved in the pursuance of good behaviour.

## **Rationale**

Good behaviour is essential for both effective teaching and learning to take place and to promote a positive Christian ethos within the school based on mutual respect and good citizenship to reflect the love of God.

Good behaviour is achieved when staff have high expectations of pupils' academic and social abilities, when good relationships are nurtured and there is mutual respect between pupils, staff and parents/carers. High expectations of behaviour means picking up on low-level or 'minor' disruptions and not letting things go. When children understand that their actions have consequences they adjust their behaviour accordingly.

## **Principles**

- Everyone has the right to learn but no child has the right to disrupt the learning of others
- Everyone has a right to feel and be safe
- Everyone has the right to respect

These three principles form the three golden rules of school to be followed both by adults and children. Staff, volunteers and governors are to set excellent examples to the children at all times. The Headteacher reminds staff and children of these in detail at the start of each academic year and regularly in assembly. These three principles are referred to throughout the school day by staff and pupils.

## **Roles and Responsibilities**

Every member of the school community has a responsibility for ensuring good behaviour in school.

### **Children**

Behaviour expected from Boutcher C of E Primary School children includes:

- good manners and politeness
- respect and consideration for all adults and children
- positive attitudes and Christian values (e.g. demonstrating the Fruits of the Spirit)
- an appreciation of diversity in the community; anti-racist and anti-sexist attitudes and the ability to understand others' points of view, needs and achievements
- non-aggressive behaviour and an understanding of the appropriate ways problems can be resolved
- adherence to simple, common-sense rules regarding the safety, welfare and education furtherance of themselves and others
- reporting concerns they might have about their own wellbeing and the wellbeing of others to a member of staff.

### **Staff**

The good behaviour and discipline of each child is the collective responsibility of all staff. Teachers and support staff expect and give support to each other. No one has sole responsibility for the discipline of children in his/her care without recourse, if necessary, to the help of others, especially of senior staff and senior leadership team.

Staff work to ensure good behaviour in the following ways:

# BEHAVIOUR POLICY

- we ensure there are good relationships and mutual respect between adults and children
- we have high expectations of the academic and social abilities of the pupils in our care
- we match curriculum and teaching methods to pupils' needs
- we nurture each pupil's growing maturity and self esteem
- we create a positive climate throughout the school and between all children and adults
- we demonstrate the attitudes and qualities expected of children
- we make sure children understand what is expected of them
- we positively encourage and reward by praising all good behaviour and improvements in behaviour
- we avoid the "trap" of giving attention to bad behaviour and praising 'expected' behaviour
- we maintain a calm atmosphere, and pay attention to minor difficulties so that major crises are unlikely to occur
- we recognise and report behaviour pattern changes in children (filling in Green Forms – see safeguarding policy) and investigate reasons (e.g. meet parents/carers to understand a difficult family situation, refer to learning support and/or senior managers)
- we will do all that we can to protect children and staff from disruption, abuse, discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010
- we apply sanctions fairly; misbehaviour has consistent consequences. We have high expectations: praise is used when children do things that go beyond what is simply expected. Praise and reward have to be earned to be meaningful
- learning support is provided and is the responsibility of the SENDCo and class teacher. Children within the cohort will have agreed EHCPs to set achievable targets, including behaviour targets
- we have well organised classrooms so that children can be expected to conduct themselves responsibly
- we offer a curriculum which allows equality of opportunity, caters for children of different levels of ability and enables all to experience success
- we help children to understand the purpose of the tasks set, making sure they are involved and can learn to accept responsibility for their behaviour
- children's social and emotional awareness is developed through PSHE sessions in which children are able to voice their opinions and positive attitudes towards others are promoted
- we involve learning support staff and outside agencies to provide support and advice as well as direct intervention.

## **Parents/Carers**

Good behaviour is achieved most easily when parents/carers and teachers share their expertise and experience of children.

We work in partnership to ensure good behaviour in the following ways:

- parents/carers are kept informed of any problems, changes or progress
- parents/carers need to be consulted over their child's inappropriate behaviour where it is significant or frequent enough to cause problems for the child or children affected (the class teacher will inform the Headteacher/ Assistant Headteachers)
- parents/carers make an appointment if they wish to discuss any behaviour issues with the teacher and/or senior manager
- rewards, privileges and sanctions are essential elements in promoting positive behaviour.

## **Rewards**

At Boutcher CE Primary School we believe in praising positive behaviours and do this in a number of ways:

# BEHAVIOUR POLICY

- praise from the class teacher
- praise from other staff and/or senior managers
- Key Stage One and Reception promote children onto the Sun and then the Star for positive behaviours, with a certificate home to each child on the Star at the end of the day. Children are reminded that every day is a new day so children have a fresh start
- in both Key Stage One and Key Stage Two, adults will award pupils with a Proud as Punch certificate where standout positive behaviours have been noticed
- certificates at special assemblies celebrating academic and pastoral achievements, including Pick of the Bunch and Presentation Awards. Children receiving the Pick of the Bunch award will be awarded with a place on the 'Golden Table' for lunch on Friday where they may choose a friend to have lunch with
- family points with a cup awarded weekly – the weekly winning team will go first for lunch and the half termly winning team will receive the chance to wear their own clothes
- 'Golden Time' is awarded on a Friday afternoon
- informal contact with parents/carers from teachers and/or support staff
- sometimes, when a child's failure to adhere to the rules persists, some form of behaviour chart or log will be devised with appropriate rewards given for behaviour targets being achieved. This will be discussed with parents/carers so that common strategies can be used between home and school
- children may be sent for a special award from the Headteacher

## **Sanctions**

At Boutcher CE Primary School we believe that it is necessary for children to understand that actions have consequences and that sanctions for breaking the school rules is a necessary part of the correction and reflection process. Sanctions include:

- in Reception and Key Stage One, a system where negative behaviours require a child to put their name on the 'Grey Cloud' if they have continued with an unwanted behaviour, despite verbal warnings and reminders. Children can come off the grey cloud when they display positive behaviours. If a child is placed on the 'Black Cloud', they will be sent to another Key Stage One classroom for a short time. As well as this, the child will be given a slip home to advise parents that their child has been on the Black Cloud which will be followed up with a phone call by the class teacher. Parents must sign this slip and return it to confirm they have spoken to their child about the misbehaviour.
- In Key Stage Two, if a child violates any of the three school rights and is seen to have broken agreed rules, the consequence is that the child goes on the *orange list (appendix 1)*. Issue 1: the child's name is written on the orange list by the offence. Issue 2: the child has to sit at a separate table in the classroom for ten minutes to continue their work. Issue 3: the child is sent to another class where they will stay for ten minutes to complete a behaviour reflection sheet (see appendix 2). An adult from the child's class will go through this reflection sheet with them before the end of the day. The child is expected to catch up with work they missed at lunchtime, in addition to missing 5 minutes of playtime for each of the first two offences, with a further 10 minutes for the third offence. That evening, the child will be given a slip home to advise parents/carers that they have been internally excluded to another classroom. This slip is to be signed and returned to school the next day. The parent / carer will also receive a phone call from the class teacher and / or the senior leadership team (SLT). Each day is a fresh start, however, sometimes children may have to miss playtime the following day for a rule break in the afternoon session. If a child is persistently on the orange list, we will arrange a meeting with parents to discuss how home and school can best work together to change this.
- In Reception, Key Stage One and Key Stage Two, in circumstances in which a child has behaved in a way deemed by the teacher or teaching assistant to have been a serious

# BEHAVIOUR POLICY

infringement of the rules – perhaps because it is disrespectful or dangerous – a child may be placed directly on the ‘Black Cloud’ or issue three on the Orange List. This is an internal exclusion which may be extended at the discretion of the headteacher.

Other sanctions include:

- the child being referred to senior staff, including the Head teacher’s and/or Assistant Headteacher
- when a child’s failure to adhere to the rules persists, some form of behaviour chart or log will be devised with appropriate rewards given for behaviour targets being achieved. This will be discussed with parents/carers so that common strategies can be used between home and school
- appropriate action taken by child (e.g. verbal apology, clearing up mess etc.)
- parents/carers spoken to informally or formally to notify and identify ways forward
- playtimes deducted or missed (Playground Code of Conduct). Pupils are always supervised and the number of occasions monitored
- unfinished work completed at playtimes/special events; the number of occasions is strictly monitored to deter an unsuitable association between work and punishment
- referral to outside agencies, which often results in a specific monitoring and support programme being put in place and/or referral to outside agencies
- in the exceptional circumstances where the aforementioned behaviour log / chart does not have the desired improved effect on behaviour, an exclusion – either fixed or permanent - may be considered (which is reported to the governing body/LA as required).

Love is at the heart of all we do at Boutcher School and we seek to treat each other with love and respect and therefore physical acts of aggression cannot be tolerated and more serious sanctions may have to be considered for the safety of all. This will be at the discretion of the Headteacher or Assistant HT (in the headteacher’s absence). See the Suspension and Permanent Exclusion Policy.

We recognise our statutory duty to make reasonable adjustments for pupils with Special Educational Needs and Disabilities (SEND) and to carefully consider each child’s individual needs. The school will always seek to meet a pupil’s needs through appropriate adaptations, advice from relevant professionals, and the implementation and review of strategies outlined in their EHCP or SEN Support Plan. However, if, after all reasonable adjustments and interventions have been made, the wellbeing or safety of the individual pupil and/or the wider school community continues to be adversely affected, it may be determined that the school is unable to safely meet the child’s needs. In such rare circumstances, and only as a last resort, suspension may be considered following a thorough assessment of risk, contributory factors, and the effectiveness of existing support. Any decision to suspend will be lawful, reasonable, fair, and fully in line with statutory guidance, and will never be used as an automatic response to behaviour arising from a pupil’s additional needs.

## **Playground Code of Conduct**

This outlines how we expect children to behave at break and lunch times. The Headteacher outlines this to children and staff in assembly at the start of every year. Each week, children are awarded certificates for positive behaviours displayed in the playground. Where behaviours are shown that infringe on our three school rules, children will be spoken to about their behaviour and may be required to miss up to 5 minutes of their playtime as a consequence. Where there are more serious infringements of the rules, the Headteacher or a member of the SLT should be called for.

A Playground Behaviour Log is maintained with records of both positive and negative behaviours. This is completed each lunchtime and given to the Headteacher or a member of SLT to check and follow up with children and staff as necessary.

# BEHAVIOUR POLICY

## **Monitoring**

We regularly carry out monitoring of our implementation of this policy and respond accordingly, for example through training and discussion.

We aim to ensure that:

- rewards and privileges are given fairly. A record of who has received certificates during assemblies is kept by the Headteacher to monitor distribution
- a careful record is kept to monitor persistent inappropriate behaviour
- incidents involving bullying or racist behaviour are taken very seriously at Boutcher C of E Primary School and are dealt with and monitored carefully
- exclusions are monitored by the governing body. The Headteacher is required to report exclusions to governors. Governors' meetings are held each term.
- LEA reporting systems to record racist incidents are completed each term.

## **Links with External Agencies**

If inappropriate behaviour cannot be dealt with using school-based procedures, a range of alternative options is available to pupils, staff and parents/carers, including:

- Learning Support Services
- School Psychological Services
- Family Counselling

Referral to these services is made through the Headteacher and SEN Co-ordinator.

## **Links to Other Policies**

SEND Policy

Suspensions Policy

Equalities Policy

## **Review**

It is the responsibility of the Headteacher to oversee and organise the monitoring and evaluation of behaviour in the school.

The Governing Body is responsible for overseeing and reviewing the Behaviour Policy.

# BEHAVIOUR POLICY

## Appendix 1

Everyone at Boutcher CE Primary has the right to **learn, feel safe and respect.**

Date:	
Shouting out	
Answering back	
Disrupting, interfering with or distracting others, e.g. turning round on your chair.	
Talking, humming or muttering when silence has been asked for	
Throwing things across the class	
Timewasting	
Wandering about class when meant to be seated	
Talking in the line	
Not heeding an instruction	
Off task	
Disrespectful behaviour	

## Appendix 2



# BEHAVIOUR POLICY

## Behaviour Reflection Sheet

Name

Date

Year Group



In our school everyone has :

the right to learn



the right to feel safe



the right to respect



Explain in detail what happened

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How would you change your behaviour next time?

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